Training and Assessment Requirement Template

Code and title – Training and Assessment Requirement (TAR)

Purpose: Title of Skill Standard that these Training and Assessment Requirements relate to which should directly state the job function or role for which the training is relevant.

Format: Brief phrase and 11 character alphanumeric code which should directly correlate to the Skill Standard code.

Description	**Purpose:** A brief statement specifying the title and code of the skill standard that this TAR relates to. **Format:** Single sentence. *Standardised wording:* The following training and assessment requirements relate to the delivery of [SKILL STANDARD CODE AND TITLE] in a [INDUSTRY] context.
Industry specific context	**Purpose:** Describes the mandatory delivery modes and requirements for how the skills and knowledge described in the Skill Standard should be applied or performed in the specific context or applicable industry of the training and assessment requirement. Importantly this should still remain at a high level and not make reference to specific technologies or tools. **Format:** 1-2 brief paragraphs.
Prerequisite Skill Standards	**Purpose:** Specifies any Skill Standards learners must be deemed competent in prior to being assessed under this TAR. **Format:** List of dot points.
Licensing or regulatory requirements	**Purpose:** Articulates when either a. a Skill Standard represents part or all of the requirements of a state or national based licensing requirement OR b. the work function described within the relevant Skill Standard requires attainment of a license or certification. **Format:** First sentence states that licensing requirements either do or do not apply to the Skill Standards related to this TAR. If required, further information describing the licensing requirements is included in the following sentences. **Standardised wording:**

	No licensing, legislative or certification requirements apply to these training and assessment requirements at the time of publication. OR Licensing, legislative, regulatory and certification requirements may apply to the job function in the Skill Standard and may vary between states and territories. [Skill Standards] OR Licensing, legislative, regulatory and certification requirements may apply to the job functions in some Skill Standards and may vary between states and territories. [Broad-based qualifications / Skill Sets]

Mandatory performance and assessment requirements	**Purpose:** Specifies the required performance and knowledge evidence that must be demonstrated by learners in order to be assessed as competent in the SS, mapped directly to all skills and knowledge outlined in the SS. These should not be hyperprescriptive or make reference to specific tools or technologies that have the potential to become redundant within the lifetime of the SS. Specific information can be included under *Guidance for training provision* and can be updated more regularly without the need for formal endorsement. Information pertaining to proofpoint/endpoint assessments or mandatory delivery styles should also be included as required. Any specific assessor requirements are listed here where applicable. **Format:** Table of dot points mapped to each numbered skills and knowledge point in the Skill Standard field *Skills and knowledge summary.* **Standardised wording:** The following skill and knowledge requirements have been mapped to the skills and knowledge as required in the Skill Standard. Learners are required to demonstrate capabilities across all listed requirements.

Skills	Mapping to SS CODE/TITLE	Knowledge	Mapping to SS CODE/TITLE
The candidate must demonstrate the ability to: • E.g.	S1, S2, S3 etc.	The candidate must demonstrate knowledge of: •	S1, S2, S3 etc.
• XXX	S4, S6, S6 etc.	• XXX	S4, S6, S6 etc.

Guidance for training provision	**Purpose:** Provides specific but non-mandatory information about industry's expectations of training delivery including specific references to tools and technology that may be required for performance. Where applicable, example learning resources should be included. Information about sequencing of training, co-delivery of SSs or other industry specific information designed to improve transparency of industry expectations for training should be included here. Lists key enabling skills learners require to be able to perform the skill standard/s in the workplace. May also list entry guidance describing any foundation or enabling skills that a learner should have prior to undertaking training and assessment as described in this TAR. **Format:** Flexible to meet the needs of industry. Text should prioritise clarity for trainers and learners and reflect the skills needs of industry. Typical headings include: • Example learning resources

	- Typical tools and technologies - Employability skills - Indicative pre-entry foundation skills
Suitable delivery modes	**Purpose:** Describes expected delivery modes of training such as apprenticeships and any workplace requirements. Should also include guidance on parameters for online delivery. Where there is no additional guidance beyond that in the 'Industry specific context section', insert "No further guidance for training delivery". **Format:** Single sentence.